

MINUTES  
WATERFORD SCHOOL BUILDING COMMITTEE  
REGULAR MEETING, TUESDAY, MARCH 19, 2013

PRESENT: Kimberly Alfultis, Jody Nazarchyk, James Norton, and Alan Wilensky

ABSENT: Rob Brule, Tom Dembek, and John Koning

STAFF: Jerome Belair, Superintendent; Don Macrino, Principal, Waterford High School; Jay Miner, Director of Buildings and Grounds

**I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

Mr. Wilensky established a quorum and called the meeting to order at 5:37 p.m.

**II. RECOGNITION OF VISITORS/PUBLIC COMMENT**

Mr. Wilensky recognized Kathleen McCarty, Chair of the Waterford Board of Education, as well as Don Macrino, Waterford High School principal.

**III. CORRESPONDENCE/INFORMATIONAL ITEMS**

1. Letter to Ed Murphy, Chairman Recreation & Parks Commission from Jerome Belair dated February 14, 2013
2. Invoice submitted for immediate payment authorized by Superintendent by Vanguard Lighting in the amount of \$815.00. The item is listed on the bill list.

Mr. Wilensky drew the attention of committee members to a letter sent by the Superintendent dated February 14, 2013 to Ed Murphy, Chairman of the Recreation & Parks Commission. He also indicated that an invoice had been submitted by Vanguard Lighting in the amount of \$815.00 and this item has been added to the bill list.

Mr. Wilensky indicated that there were items to be added to the agenda based on an amended bill list.

MOTION: That the Waterford School Building Committee amends the agenda by including the amended bill list.  
Nazarchyk, Alfultis—Unanimous

Mr. Wilensky distributed the amended bill list to all committee members.

**IV. SUPERINTENDENT'S REPORT**

Mr. Belair reported that the first Waterford High School faculty meeting in the new school was held this afternoon. The faculty was thrilled to be in the new school. The FF&E package is moving along nicely throughout the entire school. There will be a walk-through tomorrow morning with Emily Czarnecki from JCJ. The ribbon-cutting for the new school is on April 20, 2013 and Mr. Belair referred all committee members to the postcards distributed at the start of the meeting. He also acknowledged Jay Miner for his Yankee ingenuity in devising a cooling system for one of the server rooms which has a cooling issue and he acknowledged Ed Crane for the tremendous work that is happening related to the installation of all the instructional technology. Mr. Crane has stepped up and is facilitating the entire installation.

**V. OLD BUSINESS**

1. Approval of Minutes: February 12, 2013

MOTION: That the Waterford School Building Committee approves the minutes of the February 12, 2013 meeting.  
Alfultis, Norton—3-0-1 Abstention: Nazarchyk

**VI. NEW BUSINESS**

**VII. CONSENT AGENDA--WATERFORD HIGH SCHOOL CHANGE ORDERS:**

There were additions that needed to be added to the consent agenda, which were outlined on a handout, referring to numbers 11, 12 and 13.

MOTION: That the School Building Committee approves adding the additional items to the consent agenda.  
Nazarchyk, Alfultis—Unanimous

**Items to be Approved / Reviewed: \$83,195.15**

**New Building Addition Items – Subtotal \$58,609.15:**

1. Ducci PCO#123, in the amount of \$4,732.00, for additional work that includes the following:
  - D a. Install control wiring to the hood switch in Food Lab (KEF-3 not shown to be switched on/off from the relocated hood switch) for \$1,345.74. The switch has to be wired to the unit disconnect located in area F Electrical room.
  - D b. Install 60A power to the commercial dishwasher in the Food Lab (the special purpose receptacle on EP-138 was for a 20A circuit) for \$1,434.81.
  - c. Re-feed the power to the Vehicle Lift from the wall side to the middle of room side (the dimensions provided under RFI#444 were conflicting with the vehicle lift location) for \$754.63.
  - d. Relocate (4) fixtures over the Vehicle Lift, due to conflicts with the operation of the Vehicle Lift for \$1,196.82.
2. HHS T&M#13 & 14, in the combined amount of \$5,850.38, to install additional sprinkler pipes and (9) additional heads in the 2<sup>nd</sup> floor landings of Stairs #3 & 4, per the request of the Fire Marshal.
- D3. HHS Proposals date 2/27/2013, to address the additional cooling need of Data Room H270, the equipment load far exceeds the cooling design load, per RFI#820:
  - a. Purchase and install (2) new 3-ton Mitsubishi Wall-mount A/C Units using soft tubing, in the amount of \$21,431.40 (reduced from \$37,795). This price excludes any wiring, additional roofing, ceiling repair, cleaning and temporary protection for the installed IT Equipment.
4. Capasso Proposal #56, in the amount of \$8,355.00, to build a separation wall under Stair #2 with ground face block and glazed block base to match the adjacent walls, per RFI#801 as requested by the Fire Marshal.
- D5. Secondino PCO#84, in the amount of \$4,568.85, to furnish (2) vent-less dryers and the restocking fee for (5) ducted-vented hoods that were exchanged for (5) recirculating hoods, per RFI's #728, 818 & 828.
6. Secondino PCO#80, in the amount of \$1,256.19, to supply and install fire-rated glass in the Main Office doors (F104A & F104B), per JCJ PR#27, changing these doors from WD-1 (no glass) to WD-6 (rated glass).

- D7. RFI#727, to added sound insulation in the gaps of the wall penetrations. If this does not provide enough sound insulation for the owner, then a furred sound wall should be built.
  - a. Secondino PCO#83, in the amount of \$154.30, to supply and install an additional threshold sweep and auto door bottom hardware, per RFI#727A.
- D8. Add HHS Proposal dated 3/14/2013, in the amount of \$12,261.03, to install and insulate additional chilled water supplies and return piping for (2) condensing units in the walk-in cooler and freezer. This piping was not shown on the contract drawings and was added per RFI#839 on 3/13/13, it is required for the condensing units to run and be able to turn the walk-in cooler and freezer and move the food into the new kitchen. The only available window to get this done is this Saturday 3/16/13.

**Music Room & Aux Gym Items – Subtotal \$7,013.00:**

- 9. Ducci PCO#122, in the amount of \$7,013.00, to supply and install (12) vandal resistant exit signs in lieu of the specified signs and wire guards, per JCJ Proposal Request #56.

**Existing Building, Multiple Areas – Subtotal \$1,860.00:**

- 10. Capasso T&M #76, in the amount of \$1,860.00, for the work done to chip out the existing 8x8 bricks that had damages and install new 8x8 brick in their place, on the exteriors of Areas A & C.

**Additional Items – Subtotal \$15,713.00:**

- O11. Ducci PCO #125, in the amount of \$1,650.00 to program and configure 900 student photo ID badges to work with the Honeywell Access Control System, per Owner request.
- D12. Ducci PCO #124, in the amount of \$11,063.00, to supply and install new H2.64 encoder devices in the Auditorium and Cafeteria and decoder devices in the Fieldhouse and Media Center. The specified MPEG 4 devices are not compatible with the newer H2.64 devices that were already purchased and installed in the High School, under the Technology FF&E contract. This item is critical for the graduation ceremony. Ducci will only be released after Waterford IT's final review.
- D13. Otis Change Request 2A, in an amount not to exceed \$3,000 to supply and install spring loaded key switch station in lieu of the installed hall push button station, to control access to Elevator #1.

Mr. Wilensky indicated that 1a, 1b, 3, 5, 7, 8, 12 and 13 were all design issues. Discussion followed on item 13; the change order was modified not to exceed a \$3,000.00 amount for the Otis elevator request to supply and install a spring-loaded key switch station in lieu of the installed hall push button station. Mr. Kotait will research the opportunity for a card reader for elevator usage.

MOTION: That the Waterford School Building Committee approves the consent agenda including items 1 through 13—revised.  
Nazarchyk, Alfultis—Unanimous

**VIII. WATERFORD HIGH SCHOOL**

Architect's Report Waterford High School: JCJ Architecture

Bill Ayles was absent. He had asked Mr. Belair to report that the furniture installation is proceeding very well.

Construction Manager's Report Waterford High School: O&G

1. Discussion and possible action on quotation from iWeiss Theatrical Solutions, Fairview, New Jersey to repair the fire curtain following an inspection performed in January 2013 in the amount of \$5,395.00

MOTION: That the Waterford School building Committee accepts the \$5,395.00 quote to repair the fire curtain pending Peter Schlink's involvement.  
Nazarchyk, Alfultis—Unanimous

Gus Kotait provided a slide show showing the progress made in a number of the areas of the building. The cafeteria, library, classrooms, shop areas, cooking areas, etc. Discussion followed regarding possible action on a quotation from the iWeiss Theatrical Solutions of Fairview, NJ. Mr. Wilensky voiced a concern regarding the lack of detail in the bid and requested that Peter Schlink, the fire marshal be in contact with iWeiss Theatrical Solutions to discuss the matter further.

**Pending Items:**

Practice field layout - ongoing  
WHS sign(s) on building - ongoing  
Diving board and pool scoreboard – investigating  
Tennis Court Lighting  
Remove White Pines (Rope Ferry Road) to add visibility  
Removal of White Pines by the Tennis Court  
Emergency Radio System (per 10/16/12 meeting)  
Additional Technology Requests (new item)  
Stair #9—Auditorium Balcony Outside Stairs (added 11/20/12)

Mr. Wilensky reviewed the pending items listed on the agenda. Mr. Belair requested that signage on Miner Lane indicating the driveway or roadway for Waterford High School be considered. All committee members agreed to add this to the ongoing pending items list.

**IX. BILL LIST—SEE ATTACHED**

MOTION: That the Waterford School Building Committee approves the bill list including additional invoices distributed for committee consideration (items 1, 2, 3, 4 and 5) as well as the amended bill list  
Nazarchyk, Alfultis--Unanimous

**X. ADJOURNMENT**

MOTION: That the Waterford School Building Committee adjourns the meeting at 6:32 p.m.  
Alfultis, Nazarchyk—Unanimous

**IX. REVISED & AMENDED Bill List March 19, 2013**

Project #152-	School	Stage	Vendor	Description	Invoice#	Amount
n/a	WHS	n/a	Contrax Furnishings	Furnishings	78565	\$131,864.90
n/a	WHS	n/a	Contrax Furnishings	Furnishings	78566	\$54,369.00
n/a	WHS	n/a	Contrax Furnishings	Furnishings	78567	\$239,971.68
n/a	WHS	n/a	Contrax Furnishings	Furnishings	78568	\$23,442.48
n/a	WHS	n/a	Contrax Furnishings	Furnishings	78569	\$6,108.48
n/a	WHS	n/a	Contrax Furnishings	Furnishings	78570	\$85,201.08
n/a	WHS	n/a	Contrax Furnishings	Furnishings	78571	\$82,893.50
n/a	WHS	n/a	Contrax Furnishings	Furnishings	78572	\$3764.64
n/a	WHS	n/a	Insalco	Furnishings	SJK-3306	\$1,332.03
n/a	WHS	n/a	E+	Information Tech	V1465425	\$668.80
n/a	WHS	n/a	Special Testing	Testing	26709	\$844.00
n/a	WHS	n/a	VHB	Professional Services	0160577	\$2,410.10
n/a	WHS	n/a	Midwest	Furnishings	FY13/925682	\$8,910.81
n/a	WHS	n/a	Insalco	Furnishings	SJK-3315	\$12,415.11
n/a	WHS	n/a	HB Communications	Information Tech	P106875CH-1	\$159,648.00
n/a	WHS	n/a	William B Meyer	Moving	COM-1597-2/5	\$2,960.00
n/a	WHS	n/a	CL&P	Utilities	51060116092	\$1,015.15
n/a	WHS	n/a	Special Testing Lab	Testing	26831	\$1,585.00
n/a	WHS	n/a	Vanguard Lighting	Light fixture	1817	\$815.00
n/a	WHS	n/a	CL&P	Utilities	51235106002	\$21,002.17
n/a	WHS	n/a	E+	Information Tech	V1457528	\$5,076.63
n/a	WHS	n/a	William B Meyer	Moving	COM-1597-2/1	\$1,855.00
n/a	WHS	n/a	Yankee Gas	Utilities	57242906097	\$2,258.09
n/a	WHS	n/a	Eagle Leasing	Storage	R1497975	\$140.00
n/a	WHS	n/a	Eagle Leasing	Storage	R1497214	\$75.00
n/a	WHS	n/a	Cynthia Kaplan	Professional Services	012013.152	\$320.00
n/a	WHS	n/a	AT&T	Utilities	8604400837242	\$197.87
n/a	WHS	n/a	E+	Information Tech	V1463632	\$70,000.00
n/a	WHS	n/a	Royal Flush	Portable toilets	447356	\$341.00
n/a	WHS	n/a	Royal Flush	Portable toilets	447175	\$260.83
n/a	WHS	n/a	VanZelm	Professional services	0038233	\$3,371.64
n/a	WHS	n/a	Mystic Air	Professional services	33534	\$375.00
n/a	WHS	n/a	Brock Enterprises	Pool cover	0128184-IN	\$17,405.58
n/a	WHS	n/a	Bartholomew Contract	Auditorium repairs	34881	\$12,950.00
n/a	WHS	n/a	MCI	Utilities	8604400837	\$33.59
n/a	WHS	n/a	Insalco	Furnishings	SJK-3301	\$13,313.14
n/a	WHS	n/a	Interscape	Furnishings	2529-0	\$106,697.68
n/a	WHS	n/a	E+	Information Tech	V1455635	\$165,894.14
n/a	WHS	n/a	E+	Information Tech	V1455024	\$23,108.80
n/a	WHS	n/a	Flinn Scientific	Science FF&E	1622105	\$52,492.58
n/a	WHS	n/a	Robert H. Lord	Furnishings	100023	\$465,658.59
n/a	WHS	n/a	Red Thread	Furnishings	333046	\$183,407.35
n/a	WHS	n/a	HB Communications	Information Tech	P106875CH-2	\$83,599.00
n/a	WHS	n/a	Midwest	Furnishings	2044274-00	\$34,314.54
n/a	WHS	n/a	Hillyard	Custodial FF&E	600599143	\$17,336.92
n/a	WHS	n/a	E+	Information Tech	V1465223	\$35,352.92
n/a	WHS	n/a	Waterford Bd of Ed	Cust/Maint time	3/14/13	\$6,130.74
n/a	WHS	n/a	A Royal Flush	Portable toilets	449237	\$260.83
n/a	WHS	n/a	Fastenal	Cord reels	CTWAF64769	\$8.89
n/a	WHS	n/a	Thomas Testing	Testing for field	3492	\$800.00
n/a	WHS	n/a	Otis	Elevator cleandown	NK023556001	\$1,725.00
n/a	WHS	n/a	EBP	Paper towel dispensers	11543379	\$3,367.50

n/a	WHS	n/a	Arrow Equipment	Blower rental for data rm	313260-1	\$444.09
n/a	WHS	n/a	Rexel	Electrical supplies	S104341208	\$39.98
n/a	WHS	n/a	Rexel	Electrical supplies	S104357739	\$11.60
n/a	WHS	n/a	FW Webb	Temp fan for data room	38981841	\$198.79
n/a	WHS	n/a	Rexel	Electrical supplies	S104444267	\$95.76
n/a	WHS	n/a	Rexel	Science Rm Cords	S104426090.002	\$859.61
n/a	WHS	n/a	Rexel	Science Rm Cords	S104426090.001	\$395.51
n/a	WHS	n/a	Otis	Emergency Elev Repair	NK023477001	\$1,564.27
n/a	WHS	n/a	Hillyard	Custodial FF&E	600603894	\$530.70
n/a	WHS	n/a	Rexel	Courtyard lights	S104338439.001	\$317.83
n/a	WHS	n/a	Rexel	Courtyard lights	S104376499.001	\$17.04
n/a	WHS	n/a	Rexel	Courtyard lights	S104357739.001	\$17.33
n/a	WHS	n/a	Rexel	Courtyard lights	S104366603.001	\$16.50
n/a	WHS	n/a	Rexel	Courtyard lights	S104333874.001	\$709.66
n/a	WHS	n/a	Rexel	Courtyard lights	S104341208.002	\$1.54
n/a	WHS	n/a	Rexel	Courtyard lights (credit)	S104444333	-(53.41)
n/a	WHS	n/a	Adv. Performance Glass	Entrance & Storefronts	00017	\$27,048.57
n/a	WHS	n/a	A. Secondino	General Trades	00018	\$171,765.32
n/a	WHS	n/a	A. Secondino	Casework	00011	\$61,055.22
n/a	WHS	n/a	Ducci Electrical	Electrical	00022	\$34,274.62
n/a	WHS	n/a	M. Frank Higgins	Flooring	00016	\$18,430.95
n/a	WHS	n/a	Allied Restoration	Roofing	00013	\$22,489.93
n/a	WHS	n/a	O&G	Construction Mgmt	00026	\$80,608.00
n/a	WHS	n/a	HHS Mechanical	Fire Protection	00024	\$48,625.28
n/a	WHS	n/a	Conn Acoustics	Drywall & Acoustical	00020	\$16,381.55
n/a	WHS	n/a	Contrax	Furnishings Credit	78640	(535.95)
n/a	WHS	n/a	Contrax	Furnishings Credit	78635	(2,003.40)
n/a	WHS	n/a	Contrax	Furnishings Credit	78636	(1,780.00)
n/a	WHS	n/a	Contrax	Furnishings Credit	78637	(1,466.64)
n/a	WHS	n/a	Contrax	Furnishings Credit	78638	(1,527.12)
n/a	WHS	n/a	Contrax	Furnishings Credit	78639	(8,738.28)
n/a	WHS	n/a	E-Plus	IT Credit	R0055253	(707.52)

Additional Invoices to the Bill List:

1. Sentry Fire Protection, Inc. Invoice dated 3/12/13 for the home Ec Ansul Relocation in the amount of \$2,480.00
2. Kittredge Equipment Co. Invoice #15394 in the amount of \$114.00 for Kitchen Small Ware
3. Fastenal Invoice # CTWAF64813 in the amount of \$44.34 for the Science room reels
4. Fastenal Invoice # CTWAF64852 in the amount of \$61.97 for the Science room reels
5. Fastenal Invoice # CTWAF64853 in the amount of \$21.85 for the Science room reels